

**BOONE COUNTY HOUSING AUTHORITY  
JUNE 18, 2021, REGULAR MEETING  
MINUTES**

**Call to Order, Roll Call**

Chairman Allen Sisson called the meeting to order at 9:18 a.m.

Following the call to order, roll call was taken.

The following Board members were present:

Present:	Chairman Allen Sisson Commissioner Ray Morse Commissioner Jen Jacky Commissioner Ron Wait
Absent:	Vice Chairman Robert Johns Commissioner Elsie Brown Commissioner Julaine Drake

Also present: Staff members Alan Zais, Kristin Andrews and Deb Alfredson.

**Introduction of Guests**

None.

**Changes to the Agenda**

None.

**Public Comment**

None.

**Executive Director Report**

Alan Zais noted that he had provided a written report to the board. Alan gave an update of the Pearl Place program with Winnebago Homes Association in that a Memorandum of Agreement and (MOA) a services agreement had been completed. Alan reported that the VA had contacted him about the Project Based Voucher program for the Veterans Supportive Assisted Housing vouchers and were looking forward to moving forward with the program.

**Resolution No. 21 R 12, “Resolution Approving the Minutes of the May 21, 2021 Regular Meeting of the Board of Commissioners”**

Ron Wait moved to approve Resolution No. 21 R 12. The motion was seconded by Ray Morse. The motion to accept the amended minutes was then approved by all commissioners present.

**Resolution No. 21 R 13, “Resolution Approving the Authority’s Desire to Obtain Moving to Work (MTW) Designation in the Fourth Cohort, Compliance with Statutory and Regulatory Requirements Applicable to MTW, MTW Application and Related Matter”**

Ray Morse moved to approve Resolution No. 21 R 13. The motion was seconded by Jen Jacky. Alan said that Winnebago County Housing Authority was applying for the Moving To Work (MTW) Co-hort #4 designation which offered program flexibility for the agency to increase landlord participation, which was an important need for the Boone County Housing Authority. As BCHA by itself was not eligible to apply as an agency needed both a public housing and a voucher program, he would look to explore an Intergovernmental Agreement so BCHA could piggy back of any potential WCHA HUD awarded designation. Alan said this was just to put it possibility in place, and it would still need to be revisited for board approval. The motion was approved by all commissioners present.

**Financial Report**

Alan noted that Vickie could not be present for the meeting, but the finances continue to be in the positive.

Ray Morse moved to accept the financial report. The motion was seconded by Ron Wait and approved by all commissioners present.

**Old Business**

Ron asked who had signed the MOA for Pearl Place, and Alan said it was the Gorman development company and Winnebago Homes Association. Ron asked if the people would be staying in place, and Alan said that would be the intention—that no one should be displaced.

**New Business**

None.

**Commissioner Comments**

None.

**Executive Session**

None.

**Action Take from Executive Session**

None.

**Adjournment**

Ray Morse moved to hold the next meeting at 9:00 a.m. on July 16, 2021 at the Boone County Housing Authority office, 2036 North State Street, Belvidere, Illinois, 61008, and adjourn the meeting at 9:42 a.m. The motion was seconded by Ron Wait and approved by all commissioners present.

Respectfully submitted,

\_\_\_\_\_  
Recording Secretary

Commissioner \_\_\_\_\_ moved to approve  
these minutes, seconded by Commissioner \_\_\_\_\_

The foregoing minutes were approved by the Boone County Housing Authority on this  
16th day of July 16, 2021.

Chairman Allen Sisson \_\_\_\_\_

Vice Chairman Robert Johns \_\_\_\_\_

Commissioner Ron Wait \_\_\_\_\_

Commissioner Ray Morse \_\_\_\_\_

Commissioner Julaine Drake \_\_\_\_\_

Commissioner Elsie Brown \_\_\_\_\_

Commissioner Jen Jacky \_\_\_\_\_